



STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
*PO Box 9020 • Olympia, Washington 98507-9020*

WASHINGTON STATE  
COLLECTION AGENCY BOARD  
SPECIAL MEETING MINUTES

**OPENING:** A special meeting of the Washington State Collection Agency Board was scheduled for 9:30 a.m., Monday, October 6, 2003, at the Department of Licensing, 421 Black Lake Boulevard SW, Olympia, Washington. Members of the Board were present at 9:00 a.m. Chair Craig Nelson called the meeting to order at 9:30 a.m.

**MEMBERS**

**PRESENT:** Craig Nelson, Chair  
Debbie Buxton, Industry Member  
Moises Garcia, Jr., Public Member

**MEMBERS**

**ABSENT:** Joyce Olsen, Public Member  
Roy H. Warnick, Industry Member

**STAFF**

**PRESENT:** Nancy Skewis, Administrator – Master License Service  
Harumi Tucker Tolbert, Regulatory Program Manager – Collection Agency Section  
Rob Kosin, Assistant Attorney General/Prosecutor  
Sharon Eckholm, Assistant Attorney General/Advisor  
Gigi Zenk, DOL Public Affairs Officer

**OTHERS**

**PRESENT:** Sean Durbin, Attorney for Minol-MTR, L.P.  
Mike Quigley, Chief Financial Officer & General Manager – Minol-MTR, L.P.

**OPEN**

**SESSION: I. Call to order**

**A. Approval of Agenda**

A motion was made by Debbie Buxton and seconded by Moises Garcia, Jr. to approve the agenda as presented. The motion was passed.

**B. Approval of Minutes**

A motion was made by Debbie Buxton and seconded by Moises Garcia, Jr. to approve the December 4, 2000 minutes as presented. The motion was passed.

**II. Disciplinary Hearing**

A disciplinary hearing was held regarding Minol-MTR, L.P., Case No. 2003-04-0902-00COL.

**Break**

The Board agreed to take a short break at 10:25 a.m.

**Disciplinary Hearing**

The disciplinary hearing reconvened at 10:31 a.m.

**Break**

The Board agreed to work through lunch due to the schedule of respondent having to catch an early airline flight, but took a short break at 11:45 a.m.

**Disciplinary Hearing**

The disciplinary hearing reconvened at 11:50 a.m.

**CLOSED**

**SESSION:**

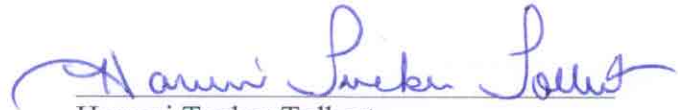
The Board went into executive session for deliberation at 12:45 p.m. Results of the deliberation will be published and sent to parties at a later date.

OPEN

SESSION: III. Adjournment

There being no further business or discussion, the meeting was adjourned at 12:45 p.m. by Craig Nelson, Chair.

Submitted by:



Harumi Tucker Tolbert  
Regulatory Program Manager  
Collection Agency Section

Approved by:



CRAIG NELSON  
Chair

7/14/04

Date